

**ROLLING MEADOWS LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
7:00 P.M. - WEDNESDAY, JULY 9, 2025
LIBRARY BOARD ROOM**

I. Call To Order

Library Board President Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M. in the Library Board Room.

Board Members Present: President Jean Threadgill, Vice President Phil Priest, Treasurer Steve Rossi, Secretary Marsha Kremer, Trustee Melanie Elfers, Trustee Mary Erturk, Trustee Megan Gawlik, Trustee Liesel Hughes, Trustee Sylvia Vange and City of Rolling Meadows Alderperson Stefanie Boucher

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Information Technology Director Mike Mraz and Administrative Associate Karen Levenson

II. Oath of Office for Newly Appointed Board Trustees: Trustees Jean Threadgill, Mary Erturk and Megan Gawlik were sworn in to the 2025-2026 Library Board of Trustees by Secretary Kremer.

III. Election of Board Officers

Secretary Kremer read the Board Officer Slate of Candidates as presented in Attachment A – 07/09/2025.

Hearing no additional nomination from the floor, Trustee Kremer moved and Trustee Priest seconded that:

THE BOARD CAST A UNANIMOUS BALLOT TO ELECT JEAN THREADGILL PRESIDENT; PHIL PRIEST VICE-PRESIDENT; STEVE ROSSI TREASURER, AND MARSHA KREMER SECRETARY FOR A ONE-YEAR TERM IN THEIR RESPECTIVE OFFICES.

Following the opportunity for discussion, the question was called. The motion carried unanimously on a voice vote.

IV. Approval of Minutes

A. Trustee Rossi moved and Trustee Elfers seconded that:

THE SECRETARY’S LIBRARY BOARD MEETING OPEN MINUTES DATED 06/11/2025 BE APPROVED.

Following the opportunity for discussion, the question was called. The motion was unanimously approved by a voice vote.

V. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public was in attendance.

- VI. Educational Presentation:** Youth Services Department Overview
Lucia Khipple, Youth Services Department Director presented some new items in the Youth Services Department and available in the Library of Things.
- VII. Board President Report** – President Threadgill commented about her good experience meeting Rep. Grasse and her representatives at the Library. She showed a foldable fan she received at a local parade, a possible idea for a library gift away.
- VIII. Executive Director Report** - Director Bower congratulated the reappointed Board members. He highlighted his executive director's report and the Summer Reading Launch Party, Sloth event, and staff milestone anniversaries. Also, reminded the board to save Sept. 6 from 10 am -1 pm for the Library 65th Anniversary Celebration. Next month there will be a CCS – Cooperative Computer Services presentation.
- IX. Friends Report** –Director Bower reported that Mary I. and Jean H. are acting as the staff liaisons to the Friends. The Friends made a donation towards the 65th Anniversary Celebration refreshments and prizes. Preparing for the July Book Sale.
- X. New Business**
- A. Finance Committee Report – Treasurer Rossi reported that the Finance Committee met at 6:30 P.M. and reviewed the financial documents.
- B. Trustee Rossi moved and Trustee Vange seconded that:
- ACCOUNTS PAYABLE DATED MONTH YEAR IN THE AMOUNT OF \$313,163.18 AS PRESENTED IN ATTACHMENT B – 07/09/2025 BE APPROVED FOR PAYMENT.**
- Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.
- C. Planning Committee Report – President Threadgill reported that the roof is complete except for a bird guard that will be installed next week. The next meeting of the Planning Committee will be Monday, July 21 at 2:30 p.m.
- D. Personnel Committee Report – Vice President Priest reported that the next meeting for the Personnel Committee will be July 23 at 10:30 a.m.
- E. Bylaws Committee Report – Treasurer Rossi reported the next meeting for the Bylaws Committee will be Wednesday, July 30 at 10 a.m.
- F. Development Committee Report – Secretary Kremer reported the committee met to slate the Board officers. They are pleased with the new system for electing officers.
- G. Heritage Committee Report –Trustee Gawlik had no report at this time.
- H. City of Rolling Meadows Ex-Officio Director Report – Ald. Boucher reported that the only City Council meeting for July is July 22 at 6:30 and is a committee of the whole.

The next Fridays Rock is July 18, Bites and Beats will be July 23. The Human Services Department will again be holding their school supply drive with various donation points in the city. Meadows Fest is the weekend of Sept. 12 and the Hope Foundation Luncheon will be held at the Meridian on Oct. 7

I. Other New Business – none

XI. Adjournment

Trustee Vange moved to adjourn the meeting and Trustee Elfers seconded. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 7:38 P.M.

Approved _____ Date _____
Marsha Kremer, Secretary August 13, 2025
Rolling Meadows Library Board