

**ROLLING MEADOWS LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
7:00 P.M. – WEDNESDAY, JUNE 10, 2026
COMMUNITY ROOM**

I. Call To Order

Library Board President Threadgill called to order the regularly scheduled meeting of the Rolling Meadows Library Board of Trustees at 7:00 P.M. in the Library Board Room.

II. Roll Call

Board Members Present: President Jean Threadgill, Vice President Phil Priest, Treasurer Steve Rossi, Secretary Marsha Kremer, Trustee Melanie Elfers, Trustee Mary Erturk, Trustee Megan Gawlik, Trustee Liesel Hughes and City of Rolling Meadows Alderperson Stefanie Boucher

Absent: none

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Reference Services Director Jennifer Collette, Information Technology Director Mike Mraz, Special Services Director Jessica Van Swol, Financial Services Coordinator Julie Tang, Administrative Services Coordinator Kristin Troy, Tiffany Nash from Product Architecture + Design, Dan Pohrte from Product Architecture + Design, and Marie Higginson, City of Rolling Meadows Assistant Director of Public Works / City Engineer.

III. Approval of Minutes

A. Treasurer Rossi moved and Trustee Gawlik seconded that:

**THE SECRETARY’S LIBRARY BOARD MEETING OPEN MINUTES DATED
05/13/2026 BE APPROVED.**

Following the opportunity for discussion, the question was called. The motion was unanimously approved by a voice vote.

IV. Public Comment

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public addressed the Board.

V. Educational Presentations

- A. Annual Audit Report - Paul Inserra, CPA- ATA Group presented at the Finance meeting at 6:00 P.M.
- B. Garbage, Recycling, and Yard Waste Service Review – Marie Higginson, City of Rolling Meadows Assistant Director of Public Works & City Engineer gave a presentation on a proposal being considered by the city council to hire a third-party garbage collection provider. More details are available on the city’s website.

- VI. Board President Report** – President Threadgill – no report
- VII. Executive Director Report** –Director Bower shared the Director's Report, which highlighted the events of last month.
- VIII. Friends Report** –Director Bower reported the Friends are preparing for the Summer Reading Kickoff Bash.

IX. New Business

- A. Finance Committee Report – Treasurer Rossi reported that the Finance Committee met at 6:00 P.M. and reviewed the financial documents.

- B. ~~Treasurer Rossi~~ Trustee Erturk moved and Vice President Priest seconded that:

ACCOUNTS PAYABLE DATED MAY 2026 IN THE AMOUNT OF \$473,118.78 AS PRESENTED IN ATTACHMENT A – 06/10/2026 BE APPROVED FOR PAYMENT.

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.

- C. Planning Committee Report – President Threadgill – no report
- D. Facility Needs Assessment Presentation – Tiffany Nash and Dan Pohrte from Product Architecture + Design presented the facility needs assessment results with many different options to consider.

Trustee Erturk left the meeting at 8:49 P.M.

- E. Personnel Committee Report – Vice President Priest reported no meeting scheduled.
- F. Bylaws Committee Report – Treasurer Rossi reported the committee did not meet, but the Final Reading of the updated Library Bylaws is Attachment B – 06/10/2026.

- G. Trustee Gawlik moved and Vice President Priest seconded that:

THE BOARD APPROVE THE BYLAWS POLICY AS PRESENTED IN ATTACHMENT B – 06/10/2026.

Following the opportunity for discussion, the motion was called. The motion carried unanimously on a roll call vote.

- H. Development Committee Report – Secretary Kremer reported the next meeting is Friday, June 12. The Boards self-evaluation forms, Office Nomination forms and Committee Interest forms are due June 11.
- I. Heritage Committee Report – Trustee Gawlik – no report
- J. City of Rolling Meadows Ex-Officio Director – Alderperson Stefanie Boucher reported the City Council is on the summer schedule with reduced meetings.

K. Other New Business - none

X. Adjournment

Trustee Elfers moved and Trustee Hughes seconded to adjourn the meeting. Following the opportunity for discussion, the motion was called. The motion was unanimously approved on a voice vote.

The meeting was adjourned at 8:55 P.M.

Approved	_____	Date	_____
	Marsha Kremer, Secretary		July 8, 2026
	Rolling Meadows Library Board		