

**ROLLING MEADOWS LIBRARY BOARD
BYLAWS COMMITTEE MINUTES
4:15 P.M. – WEDNESDAY, May 28, 2025
LIBRARY BOARD ROOM**

I. Call to Order

Chairperson Trustee Rossi called to order the Bylaws Committee Meeting at 4:15 P.M. in the Library Board Room.

Board Members Present: Trustee Steve Rossi, Trustee Megan Gawlik (arrived 4:17 P.M.), Trustee Melanie Elfers and Trustee Marsha Kremer

Also present: Executive Director Jack Bower and Reference Services Director Jennifer Collette and Circulation Services Director Mary Sebela

II. Approval of Minutes

Trustee Elfers moved and Trustee Kremer seconded that the minutes from the 4/14/2025 meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public was in attendance.

IV. Unfinished Business –

- A. Display Case Policy discussed and draft finalized.
- B. Public Conduct Policy discussed and draft finalized.
- C. Conference and Study Rooms Policy discussed and draft finalized.
- D. Unattended Child and Vulnerable Adults Policy discussed and draft finalized.

V. New Business

- A. Art Gallery Policy discussed and no changed needed.
- B. Book & Other Material Displays Policy discussed and no changed needed.
- C. Brochure Distribution Policy discussed and no changed needed.
- D. Bulletin Board Policy discussed and no changed needed.
- E. Canvassing, Peddling, and Soliciting Policy discussed and no changed needed.
- F. Collection Development Policy discussed, Jack will work with staff on an updated draft.
- G. Other New Business - none
- H. Schedule Next Meeting – Wednesday, July 30, 2025 at 10:00 A.M.

VI. Adjournment

Trustee Rossi declared the meeting adjourned at 5:22 P.M.

Approved _____ **Date** _____