

**ROLLING MEADOWS LIBRARY BOARD  
BYLAWS COMMITTEE MINUTES  
10:00 A.M. - WEDNESDAY, JULY 30, 2025  
LIBRARY BOARD ROOM**

**I. Call to Order**

Chairperson Trustee Rossi called to order the Bylaws Committee Meeting at 10:02 A.M. in the Library Board Room.

Board Members Present: Trustee Steve Rossi, Trustee Megan Gawlik, Trustee Melanie Elfers and Trustee Marsha Kremer

Also present: Executive Director Jack Bower and Reference Services Director Jennifer Collette (10:20 A.M.) and Circulation Services Director Mary Sebela

**II. Approval of Minutes**

Trustee Elfers moved and Trustee Gawlik seconded that the minutes from the 5/28/2025 meeting be approved. The motion was unanimously approved on a voice vote.

**III. Meeting Open To The Public For Twenty Minutes**

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public was in attendance.

**IV. Unfinished Business** – Jack will bring a draft of an updated Collection Development Policy to the next meeting.

**V. New Business**

A. Board Room and Community Room Meeting Reservations Policy discussed and no changed needed.

B. Internet Policy discussed and no changed needed.

C. Library Closings: Weather Policy discussed and Jack will bring an updated draft based off of feedback to the next meeting.

D. Security Camera Policy discussed and no changed needed.

E. Social Media Policy discussed and no changed needed.

F. Weapons on Library Property Policy discussed and no changed needed.

G. Other New Business - Jack intends to bring a new “Privacy” Policy for approval at the next meeting.

H. Schedule Next Meeting – Monday, September 22, 2025 at 4:15 P.M.

**VI. Adjournment**

Trustee Rossi declared the meeting adjourned at 10:24 A.M.

Approved \_\_\_\_\_ Date \_\_\_\_\_