

**ROLLING MEADOWS LIBRARY BOARD
PERSONNEL COMMITTEE MINUTES
2:00 P.M. - WEDNESDAY, AUGUST 27, 2025
LIBRARY BOARD ROOM**

I. Call to Order

Chairperson Priest called to order the Personnel Committee Meeting at 2:00 P.M. in the Library Board Room.

Board Members Present: Trustee Phil Priest, Trustee Steve Rossi, and Trustee Sylvia Vange

Also present: Executive Director Jack Bower, and Administrative Services Coordinator Kristin Troy

II. Approval of Minutes

Trustee Rossi moved and Trustee Vange seconded that the minutes from the 07/23/2025 meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public was in attendance.

IV. Unfinished Business

A. The committee reviewed the drafts of policies #501 - #513 based on the discussions from the previous meeting.

V. New Business

A. The committee reviewed and discussed Employee Handbook Policies #601 - #609. Drafts reflecting the suggested revisions will be reviewed at the next meeting.

B. The committee discussed the Vision Insurance Converge options for 2026.

C. Schedule Next Meeting
Next meeting is scheduled for October 27th at 10:00 A.M.

VI. Adjournment

Trustee Priest declared the meeting adjourned at 3:01 P.M.

Approved _____ Date _____