ROLLING MEADOWS LIBRARY BOARD
PLANNING COMMITTEE MINUTES
2:30 P.M. – MONDAY, JULY 21, 2025
LIBRARY BOARD ROOM

I. Call to Order

Chairperson President Threadgill called to order the Planning Committee Meeting at 2:30 P.M. in the Library Board Room.

Board Members Present: President Jean Threadgill, Trustee Steve Rossi, and Trustee Sylvia Vange

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Reference Services Director Jennifer Collette, Readers Services Director Mary Constance Back, and Building Services Director Pete DeCicco and IT Director Mike Mraz

II. Approval of Minutes from the Last Committee meeting

Trustee Rossi moved and Trustee Vange seconded that the minutes from the 3/10/2025 meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

IV. Unfinished Business - none

V. New Business

A. Strategic Plan Strategy 2.4: Consortium Recommendation Discussion. Director Bower went over the Consortium Recommendation 2025-27 Strategic Plan Strategy 2.4 document highlighting parts and answering questions from the Committee. It will be presented to the Board as a whole at the August 2025 meeting with the opportunity to vote on the proposal or to further discuss the proposal. The subcommittee recommends joining the CCS consortium to be implemented September 2026.

B. Building Projects Discussion
The roofing project is complete except for the cap covering the chimney which should be completed within the month. Funds saved with the roofing project will be targeted to replace aging sump pumps. The parking lots will be coordinated with the city for repair in 2026.

C. Strategic Plan Strategy 3.1: Facility Needs Assessment Discussion. Director Bower will be developing an RFP to develop a Needs Assessment.

D. Other New Business – none

E. Schedule Next Meeting – TBD September 2025.

VI. Adjournment

Trustee Vange moved and Trustee Rossi seconded that the meeting adjourn at 3:35 P.M.

Approved ______________________________________ Date ___________________________