

**ROLLING MEADOWS LIBRARY BOARD
BYLAWS COMMITTEE MINUTES
4:00 P.M. - MONDAY - FEBRUARY 17, 2025
LIBRARY BOARD ROOM**

I. Call to Order

Chairperson Trustee Rossi called to order the Bylaws Committee Meeting at 4:00 P.M. in the Library Board Room.

Board Members Present: Trustee Steve Rossi, Trustee Megan Gawlik, Trustee Melanie Elfers and Trustee Marsha Kremer (arrived at 4:10 P.M.)

Also present: Executive Director Jack Bower and Reference Services Director Jennifer Collette

II. Approval of Minutes

Trustee Elfers moved and Trustee Gawlik seconded that the minutes from the 6/27/2024 meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open to the Public for Twenty Minutes

The meeting was open to the public for twenty minutes. No one from the public was in attendance.

IV. Unfinished Business - none

V. New Business

A. **Suspension and Ban Policy Discussion.** Discussed still allowing online library privileges during ban. Trustee Kremer moved and Trustee Elfers seconded to recommend the policy to the board.

B. **Small Group Meeting Rooms Policy Discussion.** Discussed that this policy is meant to be a bridge to a more thorough update once the room booking software is in place. Trustee Elfers moved and Trustee Gawlik seconded to recommend the policy to the board.

C. **Reviewing Policy Manual and Board Bylaws Discussion.** Decided which policies to review with a “Welcoming” lens (as per Strategic Plan Strategy) in 2025. Bylaws and other recently reviewed policies will be reviewed in 2026.

D. **Other New Business**

Next meeting scheduled for Monday, April 14 at 4:15 P.M.

VI. Adjournment

Trustee Rossi moved and Trustee Elfers seconded that the meeting adjourn at 5:05 P.M.

Approved _____ Date _____