

**ROLLING MEADOWS LIBRARY BOARD
PLANNING COMMITTEE MINUTES
1:30 P.M. MONDAY, JULY 13, 2026
LIBRARY BOARD ROOM**

I. Call to Order

Chairperson President Priest called to order the Planning Committee Meeting at 1:30 P.M. in the Library Board Room.

Board Members Present: President Phil Priest, Treasurer Steve Rossi, Trustee Megan Gawlik, Trustee Jean Threadgill and City of Rolling Meadows Alderperson Stefanie Boucher

Also present: Executive Director Jack Bower, Assistant Director Lucia Khipple, Readers Services Director Mary Constance Back, Building Services Director Pete DeCicco, City of Rolling Meadows Finance Director Molly Talkington, City of Rolling Meadows Public Works Director Aaron Grosskopf and James Rachlin, from Meristem Advisors

Attended via Zoom: Ashley Stewart from Every Library

II. Approval of Minutes

Trustee Threadgill moved and Trustee Gawlik seconded that the minutes from the 05/27/2026 meeting be approved. The motion was unanimously approved on a voice vote.

III. Meeting Open To The Public For Twenty Minutes

The meeting was open to the public for a period not to exceed twenty minutes. No one from the public was in attendance.

IV. Unfinished Business - none

V. New Business

- A. Library Financial Forecasting – James Rachlin, from Meristem Advisors outlined possible ways to finance a renovation and the relevant timelines associated with each. He spoke about debt bonds, different types of financing, and home rule options for city libraries.
- B. Library Campaign Discussion – Ashley Stewart, from Every Library outlined information campaigns, timelines and methods. She discussed ballot referendums, the assistance her organization could provide, who could participate in the campaigns and who was not eligible.
- C. Other New Business - none
- D. Schedule Next Meeting – to be determined

VI. Adjournment

Trustee Threadgill moved and Trustee Gawlik seconded that the meeting adjourn at 2:53 P.M.

Approved _____ **Date** _____